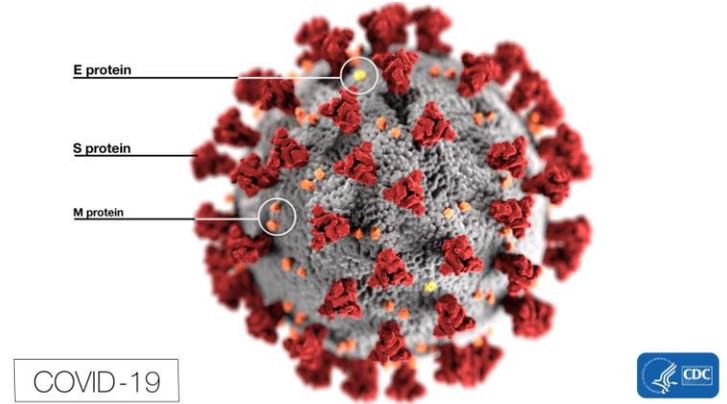




SKC  
COMPANY



# COVID-19 SAFETY PLAN

CONSTRUCTION SITE PROCEDURES FOR COVID-19

# COVID-19 RESPONSE

Dear Clients,

Here at SKC Company, safety comes first in all that we do. In light of the current global pandemic, we want to assure you that our team is doing our part to follow local and state health guidelines to keep our operations up and running safely.

Keeping our customers, employees, and communities safe is our number one priority and as a result we have created safety measures that will allow us to help limit the spread of Coronavirus while making sure we can get the job done.

Our team continues to monitor the latest reports from the Centers for Disease Control (CDC), the World Health Organization (WHO), Occupational Safety and Health Administration (OSHA), as well as local health and safety departments to make sure our company guidelines are up to date.

Overview of precautions we are taking here at SKC:

- **Implementing our [COVID-19 Safety Plan](#)** - This company wide plan includes specific safety measures that reflect required or recommended guidelines including but not limited to cleaning/sanitization protocols, social distancing, and wearing face coverings when necessary. This plan prioritizes the health and safety of our customers and our employees so that we can implement your project safely.
- **Quality Customer Service** - While much has changed due to the pandemic, our commitment to serving you to the best of our abilities has not. Our constant focus is making sure you experience excellent customer service while receiving quality deliverables. Due to our new protocols, some of our team members may work remotely and you may experience slight delays. We appreciate your patience and understanding during this time.
- **Maintaining Product Availability** - At SKC we remain connected with our partners and suppliers to ensure the product(s) you need are available and ready. We are committed to finding alternative avenues should the need arise.

**Consistent Communication** - During these unprecedented times, communication is key. We are continuing to monitor changes to safety and health regulations to make sure we adapt our measures as needed. Any changes or updates we make as we learn more will be communicated with you. Please don't hesitate to [contact us](#) for any questions!

For more specific information on our company guidelines please review our [COVID-19 Safety Plan](#).

On behalf of all of us at SKC, we thank you for your business and support and wish you and your loved ones continued good health and safety,



  
**Sean Khan**  
Chief Executive Officer

# SAFETY PLAN

- Set-Up/Dismantle or Service Calls

- Our efforts will include 1 to 3 workers per day which will practice social distancing, temperature monitoring, frequent hand washing for at least 20 seconds, symptom checks, cleaning & sanitizing of tools and equipment daily. Additional safety precautions as follows:

- Construction Team

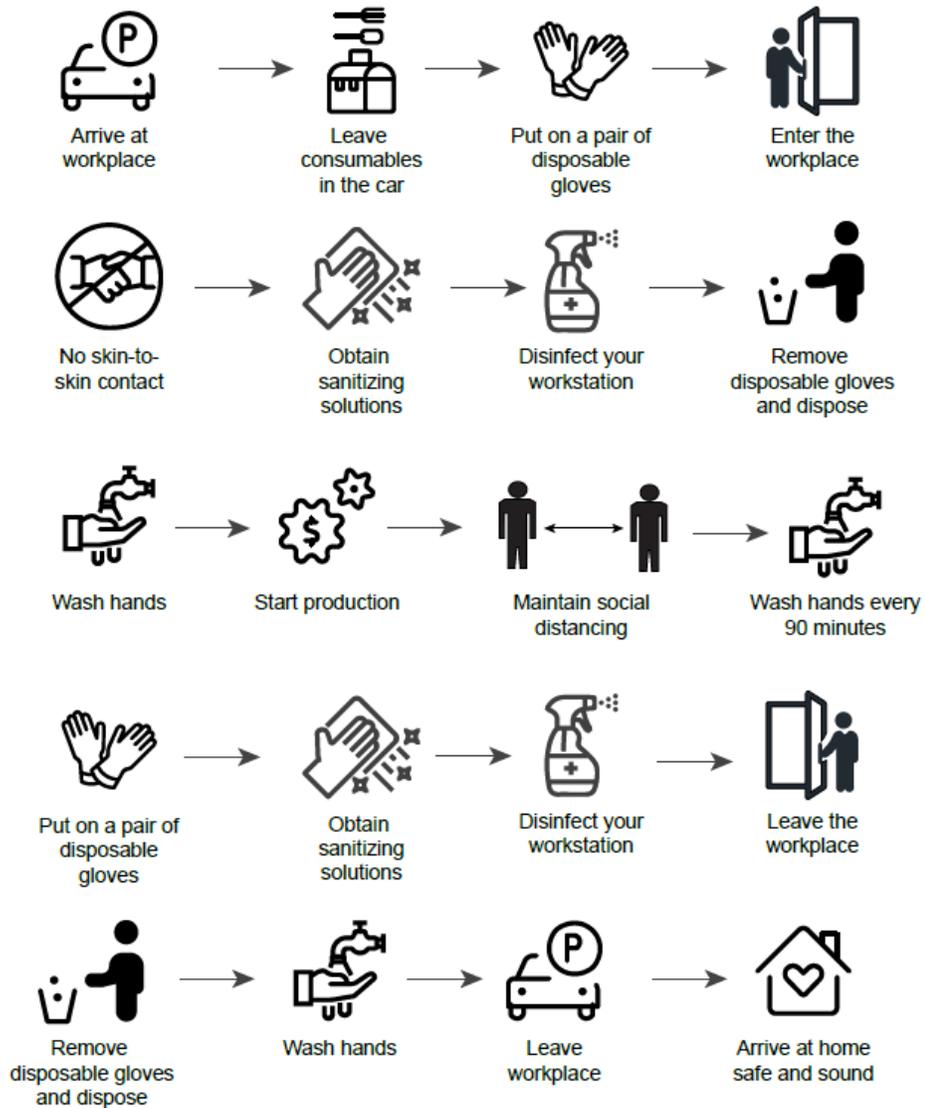
- Our efforts will include 5 to 10 workers per day which will practice social distancing, temperature monitoring, frequent hand washing for at least 20 seconds, symptom checks, cleaning & sanitizing of tools and equipment daily. Additional safety precautions as follows:



# SAFETY PLAN FOR SITE CONSTRUCTION TEAM

- - Delineated controlled and regulated work areas including signage and perimeter barriers
- - Providing Personal Protective Equipment (PPE)
- - Mandatory face mask protection
- - Social distancing minimum 6'
- - Daily cleaning and maintenance of high touch surfaces using EPA registered disinfectants.
- - Encouraging sick workers to stay home
- - Mandatory hand washing
- - Cleaning and disinfecting of lavatory facilities daily using EPA registered disinfectants.
- - Coughing and sneezing etiquette
- - Good personal hygiene practices
- APPENDIX B (Guidelines Adhered)
- Please reach out with any questions or concerns regarding infection control and prevention to;
- Anthony Calderon, Safety Manager  
[anthony.calderon@skccompany.com](mailto:anthony.calderon@skccompany.com)
- 909.740.3120





# COVID-19 SAFETY

## ELIMINATE THE SPREAD – WORKDAY FLOW

# APPENDIX B: COVID-19 CONSTRUCTION FIELD SAFETY REQUIREMENTS

The following are required elements of a Social Distancing Protocol for construction businesses engaged in allowed construction activity under Section 16.f.vi of the Health Officer's Order C19-09, dated May 1, 2020.

1. If requested, submit to the appropriate County Representative the new or updated Social Distancing Protocol consistent with these guidelines.
2. Establish an assembly point for staff, before the start of work each day that complies with the recommended social distancing parameters.
3. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the work site. If workers leave and re-enter the work site during the shift, re- screen individuals prior to re-entry into the work site.
4. Provide a daily tailgate session reviewing site protocols to mitigate potential spread of the virus. As information is changing continuously regarding COVID-19, these tailgates should occur daily, and contractors should document attendance and require worker signatures.
5. Designate a Site Safety Rep (SSR) to monitor and implement all recommended safety practices regarding the COVID-19 virus with all contractor staff members. Labor supervisors must have the authority, through consultation with the SSR, to halt all activities that do not adhere to the COVID-19 safety practices. The SSR should have training commensurate with this hazard and all required industrial hygiene practices that may be required on the job site. This person will be responsible to maintain supplies of disinfectants and make sure that workers follow decontamination, hand washing, and distancing.
6. For work sites where multiple employers share the same workspace, inform all employers about each Social Distancing Protocol and site-specific COVID-19 Construction Field Safety Requirements. Where one contractor enters the space of another contractor, the most stringent protocol or guideline will be followed. Stagger the trades as needed to reduce density and maintain social distancing and separation of at least 6 feet. Minimize interactions when picking up or delivering equipment or materials.



7. Regularly clean and sanitize trailers, toilets, and other enclosed spaces;
8. Social distancing must be maintained in elevators and lifts. Establish a regular cleaning and disinfection schedule for elevators and lifts. Identify other “choke points” or “high-risk areas” where persons may come into close contact, and take appropriate steps to maintain social distancing and hygiene;
9. Establish a cleaning and decontamination protocol prior to entry and exit of the job site. Establish a similar cleaning protocol within the job site area;
10. Establish cleaning and/or hand washing stations within the work areas. They should be of sufficient quantity to allow staff to remain within the work areas without exiting into break areas. It is critical to adequately maintain these stations continuously.
11. Establish adequate time in the workday to allow for proper cleaning and decontamination including prior to leaving the job site for the day.
12. Ensure easy access to parking since public transit may be limited.
13. Assign a second safety officer to the construction site to ensure protocols are being followed.
14. Ensure all persons utilize appropriate personal protective equipment, including facial coverings or masks, depending on the nature of the work; and
15. Establish a Code of Safety Practices that will at a minimum require staff/labor to follow the following practices during the course of their work:
  - a. If you feel sick or have been exposed to anyone who is sick with COVID-19, stay at home. You may be required to provide COVID-19 test result showing a negative result (not infected with COVID-19) before being allowed to return to work. This is critical to preventing spread of the virus.
  - b. Wash hands frequently for at least 20 seconds with soap and water. Avoid touching your face with un-sanitized hands. Avoid touching common surfaces with bare hands.
  - c. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum 6 feet separation from one another at all times feasible. Do not shake hands or make other unnecessary direct contact with other staff.
  - d. Do not carpool with other staff unless they are family members living within your household. Do not share phones. Use of microwaves, water coolers, and other similar group equipment for breaks is suspended until further notice.
  - e. Clean and disinfect personal tools prior to use, as well as group tools.
  - f. Disposable paper towels and similar waste must be deposited in non-touch waste bins.
  - g. Do not cough or sneeze into your hand; rather, direct coughs and sneezes into a cloth or tissue or, if not available, the crook of your arm at your elbow; follow established CDC guidelines.

Workers should change work clothes and shoes prior to arriving at home. All clothing should not be shook out. Launder work clothes separate from other laundry.

